

# SITE READINESS CHECKLIST

## VENTILATION TESTING & COMMISSIONING



Please forward this checklist to your site management at least 5 days before the agreed test date to ensure that the plots are ready to be tested and avoid aborted test fees.

	Done?
<ul style="list-style-type: none"><li>All fans and fan units must be installed</li></ul>	
<ul style="list-style-type: none"><li>All fans and fan units must have power connected to them and run when switched on</li></ul>	
<ul style="list-style-type: none"><li>All doors and windows must be installed and closable</li></ul>	
<ul style="list-style-type: none"><li>All fans, units and terminals must be easily accessible, with space for our equipment to fit around them.</li></ul>	
<ul style="list-style-type: none"><li>All internal doors must have at least a 10mm undercut above the finished floor level</li></ul>	
<ul style="list-style-type: none"><li>Rooms in which tests are to be carried out should be as empty and tidy as possible.</li></ul>	
<ul style="list-style-type: none"><li>Where possible, no trades should be working in the dwellings during the tests.</li></ul>	
<ul style="list-style-type: none"><li>Ductwork should be kept as short as possible, with as few bends as possible</li></ul>	
<ul style="list-style-type: none"><li>System 1 fans should be placed as close to an external wall as possible.</li></ul>	
We will need 240v 50Hz mains power available within (or very close to) the dwellings.	